

TEXAS EDUCATION CODE (NO PASS, NO PLAY) COMPLIANCE PROCEDURES FOR 4-H IN TEXAS

(These procedures cover all 4-H members in public, private and home schools.)

COUNTY:

Each Year:

1. As a total County Extension faculty, meet and discuss the Texas Education Code requirements and specify procedures the county is going to use during the upcoming year (see Attachments C & D for Recommended Procedures). Also, plan for interpretation of the educational value of 4-H participation to teachers, school administration and school boards.
2. A meeting should be scheduled with each school superintendent and/or principal that has 4-H members that will be involved in 4-H extracurricular activities during the year to discuss the procedures that Extension plans to use. At this meeting the following should occur:
 - ◆ Seek extracurricular status for 4-H (see sample letter - Attachment A1 and sample resolution - Attachment A2). [The approval of organizations (approval of extracurricular organizations) outside of school sponsored or UIL sponsored groups continues to be the responsibility of the local board of trustees. A resolution regarding Extracurricular Status of 4-H and an example letter for agents to use in contacting school superintendents requesting that 4-H be recognized as an extracurricular organization. See attached.]
 - ◆ Request Adjunct Faculty Appointment for CEA(s) (see sample Adjunct Faculty Appointment Request Agreement - Attachments A3, A4, A5).
3. Extension faculty, volunteers, 4-H members and their parents should be informed, in writing, of the procedures that will be followed during the upcoming school year to ensure that 4-H members abide by the provisions of the Texas Education Code, thus ensuring that 4-H retain its extracurricular status.
4. Thirty days prior to a 4-H competitive activity or a 4-H activity that requires a member to be absent from school, put the procedures into action.
5. To address any problems or violations during the school year:
 - ◆ Report them immediately to your District Extension Administrator.
 - ◆ Report them to the local school administrator for them to enforce their procedures covering violations of the Texas Education Code of members of approved non-UIL organizations. Many districts have incorporated these procedures into their discipline management systems.

DISTRICT:

- ◆ District Extension Administrators will immediately report any problems or violations to the Texas AgriLife Extension Service Administrator responsible for the Texas Education Code, Associate Director - County Programs..

STATE:

- ◆ The Associate Director - County Programs and the Program Director for 4-H and Youth Development will facilitate resolution of the problem and communicate action to the Texas Education Agency Complaint Department.